

August 1, 2025

WVPST Clarksburg will be offering an on-line fire fighter 1 course with hazardous materials awareness/operations. The course will use the Jones and Bartlett interactive for the on-line firefighting course. Students will enroll through WVPST Clarksburg and they will be given a textbook and access to the Jones and Bartlett website for Fundamentals of Fire Fighter Skills Interactive. The cost of the course is \$300 per student which includes the textbook and on-line access.

Practical dates for the course are November 7, 8, 9, 14, 15, & 16, 2025. Class times will be Fridays 6-10 pm and weekends 9 am to 5 pm. These are mandatory dates and you must attend as part of the course. To enroll, please complete the enclosed student information form and return it with payment prior to August 29, 2025.

A mandatory registration/signup day will be done at United Technical Center 251 Marietta Street Clarksburg WV, 26301 September 7, 2025 at 9 am. This is when students will receive the information for the course. Students will need to bring the device they will be using to complete the course if possible.

Students will be required to:

- Complete 100% of all the required chapters
- Complete all the on-line evaluations for the required chapters scoring at least a 90%
- Complete 100% of the practicals (practical sheets must be completely filled out and turned in before the test)

**If the above requirements are not met, students will not be allowed to test.**

Students will complete practicals during assigned times with instructors.

After completion of the program and all practical exercises, each student will be required to pass a final written exam covering all the material. This exam will be given at the completion of the on-line program with arrangements made with your local WVPST office.

Students participating in an on-line class need to possess unique qualities. In general, the online student should possess the following qualities:

1. Be open minded about sharing life, work and educational experiences as part of the learning process.
2. Be able to communicate through writing.
3. Be self-motivated and self disciplined. With the freedom and flexibility of the on-line environment comes responsibility. The on-line process takes a real commitment and discipline to keep up with the flow of the process.
4. Be willing and able to commit to 4 to 15 hours per week for the course.
5. Be able to meet the minimum requirements for the program. The requirements for the on-line are no less than that of any other quality educational program. The successful student will view on-line as a convenient way to receive their education – not an easier way.

6. Be willing to speak up” if problems arise. Many of the non-verbal communication mechanisms that instructors use in determining whether students are having problems (confusion, frustration, boredom, absence, etc.) are not possible in the online paradigm. If a student is experiencing difficulties on any level (either with technology or with the course content), they must communicate this immediately. Otherwise the instructor will never know what is wrong.
7. Accept critical thinking and decision making as part of the learning process.
8. Have access to a computer and the internet. Students will be required to have an e-mail address to participate in this program.
9. Be able to think ideas through before responding.
10. Feel that high quality learning can take place without going to a traditional classroom. An online student is expected to:
  - a. Participate in the virtual classroom 5-7 days a week
  - b. Be able to use the technology properly
  - c. Be able to meet the minimum standards as set forth by WV Public Service Training
  - d. Be able to complete assignments on time.

The on-line learning process is normally accelerated and requires commitment on the student's part. Staying up with the class and completing all work on time is vital. Once a student gets behind, it is almost impossible to catch up. Basically, the student needs to want to be there, and needs to want the experience.

If you would like to participate in the on-line fire fighting 1 training, please remit \$300 per student to MDESC along with student information form. If you have any questions, please feel free to contact me. This class will be limited to the first 20 students who register.

Respectfully,  
J. Michael Freeman  
WVPST Coordinator-Clarksburg

***Return the enclosed form with payment to:***

***WVPST  
P.O. Box 40  
Bridgeport, WV 26330***

***Make checks payable to MDESC***