**Instructor I 2023**

**Study Guide**

1. Identify the factors involved in modifying or adapting lesson plans.
2. Describe the components of distance learning.
3. Describe how different degrees of anxiety affect the adult learner.
4. Identify the main priority when training outdoors.
   1. Identify other things that affect outdoor training.
5. Describe the process obtaining materials needed for training.
   1. When is this done.
6. Define the following:
   1. Social learning.
   2. Learning management system.
   3. Andragogy.
   4. Lesson plan.
   5. Demographics.
   6. Audience analysis.
   7. Title VII of the Civil Rights Act.
7. Identify two settings where learning takes place.
8. Describe the procedures for proctoring oral tests.
9. Explain the differences between malfeasance and negligence.
10. Describe the procedures for grading essay questions.
11. Describe procedures for reporting test results.
12. Identify the advantages of using computer-based simulations.
13. Identify and explain the four-step method of instruction.
14. Identify the main goal of the 16 FF life safety initiatives.
15. Explain the importance of training records.
16. Identify the factors involved when selecting multimedia materials.
17. Identify and describe the components of a lesson plan.
18. Explain how training falls into the risk management policy.
19. Explain the difference between dyslexia and dysphasia.
20. Explain the difference between asynchronous learning and synchronous learning.
21. Describe the procedures for a student to challenge a test question.
22. Describe the procedures for developing performance tests.
23. Identify the advantages of using presentation-ready materials.
24. Describe an arrangement test.
25. Identify the four components of written objectives.
26. Describe a multiple choice test.