**Fire Officer II 2023**

**Study Guide**

1. Describe types of items in a capital budget.
2. Identify the three steps to evaluate the cause of the fire.
3. Explain the process to implement and evaluate a new policy.
4. Explain the benefits of data analysis.
5. Explain the political process pertaining to budgets.
6. Describe standard operating procedures.
7. Describe the procedures for reviewing accident reports.
8. Identify NFPA 1561.
9. Describe the human resources department.
10. Describe the procedure for purchasing low-cost items.
11. Identify the four general fire cause classifications.
12. Explain the factors that determine the procedures for purchasing.
13. Define the term accelerant.
14. Explain the difference between a division, a unit, and a group pertaining to ICS.
15. Explain the purpose of a purchase order.
16. Define the specification pertaining to purchasing equipment.
17. Define the term root cause.
18. Identify the six motives for arson.
19. Identify who develops a final formal performance evaluation.
20. Define and explain a branch pertaining to ICS.
21. Identify and explain the five general staff functions pertaining to ICS.
22. Identify the two types of movement patterns pertaining to fire origin.
23. Define the term demographic profile.
24. Identify the seven types of evaluation errors.
25. Identify the six main components of fire investigation.
26. Define the term just culture pertaining to leadership.
27. Identify the four categories of unsafe supervision.
28. Identify the six components of recommendation report.
29. Identify the two types of communications provided to the media.
30. Define the term routine violation pertaining to analyzing near-miss reports.
31. Define the term goal setting.
32. Explain how behavioral choices affect the organization.
33. Describe the procedure to find the point of origin.
34. Explain the difference between transactional and transformational leadership.
35. Identify the three staff positions pertaining to ICS.
36. Identify the two organizations that provide accreditation for the fire service.
37. Describe the bid process for making purchases.