



WV Public Service Training

Course Evaluation Sheet

Our goal is to ensure that we are providing effective programs that meet the needs and expectations of the customers we serve. We value your opinion and ask that you complete this form so that we may achieve that goal in each and every program we sponsor. You can submit this form to your instructor at the end of the program, or mail it to:

Public Service Training, 109 S College St., Martinsburg, WV 25401

Course End Date: ____/____/____

Instructor: _____

Course Location: _____

Place a check in the box that corresponds to your opinion.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
GENERAL					
It was easy to enroll in this course.					
The course facilities were adequate.					
The equipment used in the program was clean and in good working order.					
Course materials and textbooks were readily available.					
INSTRUCTION					
My instructor communicated clearly.					
The instructor answered my questions.					
The program was well organized.					
Safety procedures were observed in all practical exercises.					
Classes started and ended on time.					
The instructor was knowledgeable in the subject matter.					
SATISFACTION					
The program met my overall needs.					
I would recommend this program to others.					
I can apply the skills I learned.					

Additional Comments: _____
