

# WV Public Service Training Attendance Sheet



**\* NOTES TO INSTRUCTOR\*** Please list all names in alphabetical order. PIFS and Practical Skills sheets must also be in alphabetical order. Please print or type all information. All students should be listed on the roster, *including those who do not complete the course.* Place an "X" for attendance under the date.

Class Name: \_\_\_\_\_ Instructors Printed Name: \_\_\_\_\_

Class Location: \_\_\_\_\_ Class Length: \_\_\_\_\_ Hours

WVPST Class Number: \_\_\_\_\_ WVOEMS Class Numbers: \_\_\_\_\_

STUDENT NAME Name as it appears on certificate	STUDENT EMAIL	STUDENT Birthdate	DATE																Practical Skills Pass / Fail	Final GRADE
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
13																				
14																				
15																				
INSTRUCTOR MUST SIGN EACH LESSON TAUGHT																				

16	STUDENT NAME Name as it appears on certificate	STUDENT EMAIL	STUDENT Birthdate	DATE													Practical Skills Pass / Fail	Final GRADE
17																		
18																		
19																		
20																		
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	INSTRUCTOR MUST SIGN EACH LESSON TAUGHT																	